Annual Report 2013-2014



CDAC Centre for Development Activities

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Centre for Development Activities Wangjing, Manipur.

A. About the Organisation

I. Introduction

Centre for Development Activities in short *CDAC*, Wangjing is a registered voluntary organisation working towards the welfare and development of weaker sections of the society. It was established by a group of young energetic enthusiasts, women and social workers of the area with the objectives of eradication of illiteracy in rural areas, particularly among women, improvement of rural health & sanitation, popularisation of science in rural areas, introduction of modern implements in agriculture, conservation of environment, promotion of peace & communal harmony etc. In the year 1998, a major amendments was made within the organisation to enable the organisation to serve the society with a wider vision.

II. Legal Status

CDAC was established as a non-profit, non-political, non-religious and non-sectarian social welfare voluntary organisation in 1989. It has been granted registration under the

- (i) Manipur Societies Registration Act, 1989 (Act No.1 of 1990)
- (ii) Foreign Contribution (Regulation) Act,1976
- (iii) U/s 12 AA of Income Tax Act, 1961
- (iv) Juvenile Justice (Care and Protection of Children) Amendment Act,2006 and also declared as fit institution under the Act.
- (v) Persons with Disabilities Act,2005 and
- (vi) Immoral Traffic (Prevention) Act,1956

III. Vision

CDAC visualize a society where peace, justice and equality prevails and wherein all citizens irrespective of castes, creed, sex, culture, tradition, languages, religions live in peace & harmony. It also visualizes a society where the poor, the marginalised and the weaker sections have an equal opportunity of their involvement in the welfare and development process which is value based, sustainable, environment friendly and also have an opportunity to develop their fullest potential.

IV. Mission

Rendering welfare and development services to all community members who need such a service with their active participation to attain a well being way of life in the society and peaceful co-existence.

V. Objectives

- a) Promotion and preservation of cultural heritages of both tribal and non-tribals.
- b) Eradication of illiteracy among rural, tribals and urban slum dwellers.
- c) Health and sanitation for rural, tribals, scheduled castes and slum dwellers.
- d) Promotion of handloom & handicraft activities.
- e) Welfare of labourers and their dependents.
- f) Conservation of environment, wild life and animal welfare activities.

- g) Youth and adolescents development, national integration, communal harmony, games & sports.
- h) Welfare and development of minorities, OBCs, SC/STs and weaker sections.
- i) Women and child development including those living in difficult circumstances and in need of care and protection. Promotion of SHGs and micro-credit for economic empowerment.
- j) Prevention, Rescue, Rehabilitation, Re-integration and Repartriation of women and children victims of trafficking for Commercial Sexual Exploitation.
- k) Welfare and rehabilitation of physically, mentally and audio-visually challenged persons.
- I) Aged welfare.

VI. Gender Policy

CDAC has set its own gender policy for gender equity. One-third of managing committee members and staff strength of the organisation shall be female.

VII. Financial Status

CDAC is a developing and progressive organisation in terms of infra-structural facilities as well as it's fund. It's fund are raises from well wishers, local donors, members etc. as donations, annual renewal/ membership fees/subscriptions, management contributions, local contributions from reference community and sales proceeds of finished items, poultry and piggery products and organisation of charity shows etc. It also receives grant-in-aid from Ministry of Social Justice & Empowerment, Ministry of Women & Child Development and Ministry of Youth Affairs & Sports for different projects. Thus **CDAC**'s income from all sources was Rs.47,01,562/ - during the year 2013-2014 alone.

VIII. Governance & Management

The broad governance of the organisation is done by a *Managing Committee*, a cross section of talent, experienced and devoted social workers. The Committee consists of 7 members and which is elected for every 3 years. Following are the *Managing Committee* members under whom the governance of the organisation vested;

S.	Name	Occupation	Address	Educational	Designation
No.				Qualifications	
1	N. Rameshchandra Singh	Cultivator	Wangjing	BA	President
2	L. Brajabidhu Singh	Cultivator	Wangjing	BA	Vice-President
3	M. Sushil Kumar Singh	Social Worker	Wangjing	MSW and DLL & LW	Secretary
4	Smt. M.Renuka Devi	Artiste	Wangjing	BA & Visharad in Music	Asst.Secretary
5	Smt. N.Sushila Devi	Enterprenuer	Wangjing	BA	Treasurer
6	Smt. Y. Romola Devi	Teacher	Wangjing	BA	Member
7	M. Romesh Singh	Enterprenuer	Wangjing	BA	Member

The overall management of *CDAC* is done by a team led by the *Secretary* as *Chief Executive*. The overall management is vested on the following managerial team :

A. General Staffs:

S.No.	Name	Designation	Edn. Qualifications
1	M.Sushil Kumar Singh	Chief Executive	MSW, DLL & LW.
2	Mrs.Rita Waikhom	Project Coordinator	MSW
3	M.Budhamani Singh	Sr. Accountant	BA
4	Ms. N.Jamola Devi	Organiser	MSW
5	Kh.Jugeshwor Singh	Watchman	VIII passed.
6	Th.Arunkumar Singh	Field Assistant	PUC

B. Photography Training Centre Staffs:

S.No.	Name	Designation	Edn. Qualifications
1	H.Angouba Singh	Instructor	Dip.in Engg. & Cert.in Photography
2	Ms. Kh.Amelia Devi	Artist	Dip.in Make-up/Beautician
3	Smt. M.Jamuna Devi	Clerk-cum-A/c(P/T)	B.Com
4	Mr. Zouramsem	Peon/Sweeper	Xth Passed

C. Multi-Service Centre Staffs:

S.No.	Name	Designation	Edn. Qualifications
1	M.Roben Singh	Manager	BCA
2	Ms.N.Sapana Devi	Social Worker	BSc.
3	Smt.A.Nanaobi Devi	Care Taker	BSc.
4	Smt.Kh.Guneshori Devi	Cook	VIIIth passed
5	Gangmei Paiphanliu	Sweeper	Matriculate
6	Dr.O.Jotinkumar Singh	P/T Doctor	MBBS

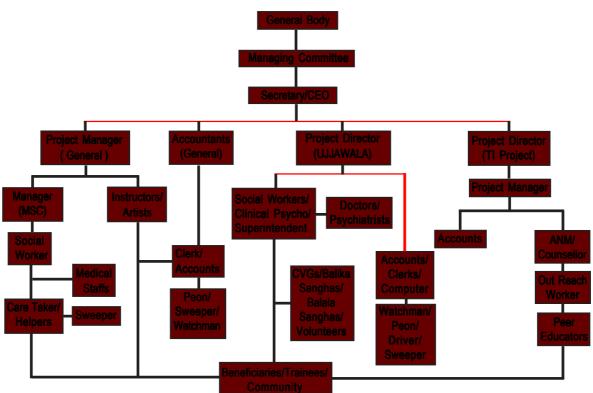
D. Epamlamdam P&R Home Staffs :

S.No.	Name	Designation	Edn. Qualifications
1	A.Lalit Singh	Project Director	BSc.
2	Dr. Kh.lmoba Singh	Clinical Psychologist	MA (Psychology),PhD.
3	Smt. M.Jamuna Devi	Clerk-cum-Account	B Com
4	Ms. Hemabati Waikhom	Superintendent/Social Worker	BA,LLM
5	Ms.W.Neera Devi	Social Worker	MSW
6	Smt. S.Mendani Devi	Guard	VIIIth passed.
7	Ms.S.Ritu	Guard	10+2
8	Dr.L.Nelson Singh	Part-Time Psychiatrist	MD(Psychiatry)
9	Dr.L.Roslin Devi	Part-Time Doctor	MD (Medicine)

E. Project on TI amongst IDUs Staffs:

S.No.	Name	Designation	Edn. Qualifications
1	Ms.Yaruingam Kasung	Project Manager	BA
2	Smt. M.Jamuna Devi	M& E -cum -Accountant	B.Com
3	Miss N.Memnaobi Devi	ANM/Counsellor	ANM
4	Mr. KS. Chuimei	Outreach Worker	BA
5	Ms.Mayophy Singshap	Outreach Worker	BA

IX. Organisational Structure



B. Activities conducted during the year 2013-14

1. Photography Training Centre for OBCs

CDAC started the photography training centre in the year 2000 with the grant-in-aid from the Ministry of Social Justice & Empowerment, Govt. of India, New Delhi under the *Scheme of Financial Assistance to Voluntary Orgn. Working for the Welfare of OBCs* and continue to run. The training centre is conducting one year's vocational training on still photography. The main objective of the project is to impart skill training of photography to unemployed rural youths of OBC community so that they may be in a position to get a job or self-employed. The trainees have been imparting techniques of photography like indoor & outdoor photography, digital photography, dark-room techniques and computer applications by the experienced

Instructors. They are also provided training materials like films, foto papers, chemicals etc. and monthly stipend. Admission process for new batch is start during March of every year by publishing advertisement in local dailies. The course started by 1st April and concluded in 31st March every year. The intake capacity of the centre is 30 trainees. The centre also provides counselling on jobs and self-employment to the passed-out trainees.



The centre has so far trained about *Th.Joy Singh,Asst.Director,Directorate of MOBC,inspecting the Centre* 420 youths and many of them have got jobs in photo studios, colour photo printing labs,film industry and many of them in the business successfully.

2. Multi-Service Centre Older Persons



A. Kameshwar Singh, District Social Welfare Officer, Bishnupur distributing shawl to the older persons at the Centre



Smt.M.Renuka Devi,Asst.Secretary,CDAC distributing shawl to the older persons at the Centre

CDAC have been running a Multi-Service Centre Older Persons at Toubul Village, Bishnupur, Manipur since February, 2002 with the generous support from the Ministry of Social Justice & Empowerment, Govt. of India, New Delhi under their Integrated Programmes for Older Persons. The project benefitted 50 poor and uncared for older persons. These older persons gathered at the centre every day and spent the day by chatting, reading books, news-papers, journals, listening of sat-sanga, kathas on Ramayana, Mahabharata, Meitei puya, bashak, Khongjom parva, health talks etc. along with their peer groups. Routine health check-up are also done by a part-time doctor and provides medicines to them. They are also taking out for site seeing, excursion, pilgrimage to different religious places, temples and religious congragations are also arranged from time to time. Vocational trainings on cane & bamboo crafts, agarbati and papad making paper bag making etc.are also imparted for using their leizure time



Dr.I.Ibohalbi Singh,Hon'ble MLA,Oinam A/C doing honour to an older persons on International Day for Older Persons,2013 organised by CDAC & DSWO,
Bishunpur at Bishnupur

in productive works. The items of products range from paper bags, agarbati, papad, cane and bamboo items etc. produced by these older persons at the centre has high demand for local consumption for its low price and good quality. Thus an older person can earned extra income at the centre while spending time with their peers.

The organisation also observed *International Day of Older Persons* on 1st October, 2013 at Bishnupur in collaboration with District Social Welfare Office.

Bishnupur. As part of the observation, older persons from the different villages of the district are invited and honour with simple presentation, resource persons delivered lecture on issues of older persons, performance by older persons etc. Staffs of the Centre had also attended training courses conducted by RRTC, Wangbal under NISD, New Delhi.

3. UJJAWALA Project

CDAC has started the project to combat trafficking in women and children from July 2008 at Moreh (border townneigbouring Myanmar), Chandel District of Manipur. The project is supported by the Ministry of Women & Child Development, Govt. of India.New Delhi under its scheme UJJAWALA - A Com prehensive Scheme



Shri L.Ibobi Singh,Director,Department of Social Welfare,Govt. of Manipur and his officers at Epamlamdam P & R Home,Moreh during January,2014.

for Prevention of Trafficking and Rescue, Rehabilitation and Re-integration of victims of Trafficking for Commercial Sexual Exploitation (CSE). **CDAC** has implemented all 5 (five) components of the scheme - Prevention, Rescue, Rehabilitation, Re-integration and Repatriation.

CDAC has set-up **Epamlamdam Protective & Rehabilitative Home** at Moreh to provide shelter and rehabilitation to the survivors of human trafficking. The Home provides shelter to 50 survivors of trafficking. Most of them are rescued by the organisation and some are referred by the Police, CVG, CWC, Childline or other civil society organisations for rehabilitation and further re-integration to families or repatriation to their country of



Shri Chaoba Singh, DSWO, Chandel (right) interacting with Secretary, CDAC (centre) and Project Director, Epamlamdam P & R Home, Moreh during his visit in December, 2013.

origin or state. Social Workers and Clinical Psychologist of the Home help them in rehabilitaion and re-integration to their family by counselling, group therapy and vocational trainings for economic rehabilitation.

General and mental health are also taken care the by doctor and psychiatrist. Legal aid and finanacial assistance are also provided for economic empowerment. Regular and non-formal education facilities are also provided.

CDAC formed three *Community Vigilance Groups (CVGs)* at Chakpikarong, Sita and Lamlong

Khullen villages in Chandel District to keep vigil on trafficking activities in their locality. Members of the CVGs are meeting once in a month at their locality to review the situtation. It has also formed two *Balika* and one *Balala Sanghas* at Chakpikarong, Sita and Lamlomg Khullen to protect them selves from child sexual abusers/

perperators and traffickers. CDAC has also conducted two sensitization workshops on Trafficking in Women & Children for various stakeholders at Chandel and Moreh. The workshop was attended by representatives from women organisations, civil society organisations of different communities like Meetei, Tamil, Muslim, Kuki, Nepali, officials from district administrationand police, representatives different NGOs. CDAC also designed and developed pamphlets, booklets and leaf lets to create awareness on trafficking among general masses.



Shri Ch.Chitaranjan,2nd OC,Moreh Police Station speaking at "1-Day Sensitization Workshop on Trafficking in Women & Children" organised by CDAC at Moreh during in November,2013.

CDAC is working in close coordination with Child Welfare Committees, Child Line, Imphal, Moreh Police and Social Welfare Department. Volunteers and CVGs members conducted **Rescue Operations** when information is received from informers or locals with the help of Police at Moreh town. It has also rescued and repatriated 2 girls from Chennai (Tamil Nadu) with the help of Social Welfare Department and their counterparts at Chennai. At the Half-Way Home, inmates discharged from P & R Home are kept for their social reintegration.

. PROGRAMMES CO

4. Special School for Child Labours

CDAC has set up two Special Schools for Child Labours one each at Moreh and Salemthar villages of Chandel District with the financial support from the Ministry of Labour & Employment, Government of India, New Delhi. The School admitted 50 (fifty) child labours each and provided nonformal education by it's instructors. Most of these children are drawn from various shops, garrages, restaurants, tea-stalls, and children engaging in agricultural activities in the villages with a special arrangement with their



Children at a Special School

employers and parents/guardians. At this Schools, children are also given vocational trainings on paper bags & envelop making. After giving non-formal education at the schools arrangement are also made to admitted to formal education to continue education.

5. Half-way Home for Psycho-Social Rehabilitation of Mentally III Persons

CDAC has been engaging in mental heath care service in community since last 9 years by creating awareness among rural masses about the mental illness and it's treatment. As a continue service in the field, **CDAC** started a Half-way Home for Psycho-social Rehabilitation of Treated & Controlled Mentally III Persons at Wangjing. Initially the Home provides counselling to the treated & controlled mentally ill persons by a counsellor and a visiting psychiatrist. Vocational training on paper bag making, agarbati making, detergents/ soap making, computer and cane & bamboo craft also imparted to the beneficiaries as part of rehabilitation. The Home is providing psycho-social rehabilitation to 13 males and 11 women/girls.

6. Project on Targetted Intervention (TI) amongst Injecting Drug Users (IDUs)

CDAC has been engaging in prevention of HIV/ AIDS amonst youths and women since last 10 years by creating awareness on HIV/ AIDS among rural masses. In recognition of it's efforts, the Manipur State AIDS Control Society (MSACS), Imphal has provided financial assistance to implement a project on Targetted Intervention (TI) amongst Injecting Drug Users (IDUs) at Sinakethei, Ukhrul District, Manipur from December.2013. The Main



Participating the observance of World AIDS Day, 2013.

Objective of the project is -To prevent transmission of HIV amongst injecting drug users and their sexual partners based on Harm Reduction approach and I.E.C. campaign. The project is to target 150 IDUs and their spouses. Under the project, a baseline survey was conducted to identify the IDUs in the area. Peer Educators of the project regularly met the IDUs and encouraged them to safe injecting by distributing disposable syringes and safe sexual behaviour by distributing condoms. Regular health check-up of IDUs and their spouses are also conducted on clinic days at the DIC. Regular counselling are also provided to the IDUs and their spouse on health,safe injection,safe sex etc. IDUs and their spouses are also encouraged to go to ICTCs and other pathological laboratories for testing.

7. Second Chance Camp for Youths & Adolescents

CDAC has organised 4 (four) months Second Chance Camp for Youth & Adolescents at Wangjing with the financial support from the Ministry of Youth Affairs & Sports, Government of India, New Delhi. The main objectives of the project are - (i) to provide opportunity for holistic development of youth including adolescents for realisation of their fullest potential; (ii) to develop leadership qualities and personality development of youth and to channelize their energy towards socio-economic development and growth of the nation; (iii) to romote national integration, strengthen secular and eclectic outlook through creative expressions by youth; and (iv) to acknowledge adolescents as a distinct sub-group among youth and address their distinct needs and at the same time provide positive stimulation and congenial environment for their all-round development. During the month of March, 2014, engagment of camp sites, invitation of participants, staffs, resource persons and other requirements were purchased. The main camp will begin from April, 2014.

8. Craft Training Centre for OBC Women & Youths

i) Tailoring & Cutting Unit

CDAC have been conducting 12 months Tailoring & Cutting training for Other Backward Classes (OBCs) women and youths since last many years. The main objective of the programme is to impart skill development training to girls, women and youths belonging to other backward classes (OBCs) so that they can take



Trainees Recieving training at the Centre

up the trade for self-employment and for employment after the training for their livelihood. During the year the programme benefitted 30 girls, women and youths from Moreh areas of Chandel District. They were imparted skill training on tailoring and cutting trades by the trained and experienced trainers of the Centre. *CDAC* have been conducting the training since last many years with a view to impart skill upgradation training to rural poor Other Backward Classes (OBCs) women/girls & youths so as to enable them to self-employed thereby increasing their earning capacity. At the Centre, trainees were allowed to work together to earn a regular income by producing variety of embroidered and readymade items once their training is completed.

ii) Embroidery Unit

CDAC have been conducting 12 months Embroidery training for Other Backward Classes (OBCs) women and youths since last many years. The main objective of the programme is to impart skill development training to girls, women and youths belonging to other backward classes (OBCs) so that they can take up the trade for self-employment and for employment after the training for their livelihood. The programme benefitted 20 girls, women and youths from Moreh, Pallel and Chandel areas of Chandel District.

iii) Wool Knitting Unit

CDAC have been conducting 12 months Wool Knitting training for Other Backward Classes (OBCs) women and youths since last many years. The main objective of the programme is to impart skill development training to girls, women and youths belonging to other backward classes (OBCs) so that they can take up the trade for self-employment and for employment after the training for their livelihood. The programme benefitted 20 girls, women and youths from Moreh, Pallel and Chandel areas of Chandel District.

9. Handloom Promotion & Production Programme for Economic Development of Rural Women

CDAC started the programme with the aims of socio-economic upliftment of rural poor women through handloom production thereby increasing the handloom products. 50 rural poor women/marginal labours are given basic and advanced skill training on handloom weaving (fly shuttle looms) and designing for three months by the trainers at the Centre. They are also trained on marketing techniques and financial management. The trained women are provided raw materials and produced variety of handloom products ranging from phanek, inaphee, bedsheet, chingphee, towel etc. at the Centre. Raw materials are also provided to those trained women who wish to work from their home. All the finished products are collected at the centre and marketted.

10.Piggery Farming for Socio-economic Development of Rural & Tribal Women

CDAC has been engaging in piggery farming since the year 1998 to encourage self-employment among rural and tribal women through livestock farming in rural and tribal areas of Thoubal and Chandel District thereby increasing of meat products and improving income of poor rural and tribal women. In view of the increaing demand of pork meat products and coverage of women beneficiaries, **CDAC** from this year expanded

programme. During this year the organisation identified 100 poor women from Tengnoupal and Moreh villages in Chandel District for the programme. The identified women were given training on piggery farming by experts from District Veterinary office and sucessfull farmers at Tengnoupal and Moreh Village. Piglets were distributed to identified and trained women beneficiaries in phase manner. The Organisation supplied 5 (five) piglets each to women beneficiaries of the



Pigs at the Piggery farm

two villages and also supported 50% of feeds and concentrates. Each beneficiaries shall returned 5 piglets to the organisation after breeding or 2 matured pigs. The returned piglets are again distributed to new beneficiaries. Thus, the programme has been helping many poor women in their income generation and socioeconomic upliftment and it has also been the important income earning unit of organisation's revenue since it's inception. The farm has also been serving as training centre for piggery farming for the beginners.



A view of Piggery unit

11. Poultry Farming for Socio-economic Development of Rural Women

CDAC has been engaging in poultry farming since the year 1998 to encourage self-employment among rural poor women through livestock farming in rural areas of Thoubal District thereby increasing of meat products and improving income of poor rural women. During this year the organisation identified 50 poor women from Wangjing villages in Thoubal District for the programme. The identified women were given training on poultry farming by experts from District Veterinary office and successfull farmers at Wangjing. Chicks were distributed to identified and trained women beneficiaries in phase manner. The Organisation supplied 10 (ten) chicks each to women beneficiaries and also supported 50% of feeds and concentrates. Each beneficiaries shall returned 5 mature hen to the organisation .Thus,the programme has been helping many poor women in their income generation and socio-economic upliftment and it has also been the important income earning unit of organisation's revenue since it's inception. The farm has also been serving as training centre for poultry farming for the beginners.

12. Environment Awareness Campaign

CDAC has organised one day awareness campaign on "Water Conservation" as part of *National Environment Awareness Campaign*,2013-14 a Kairembikhok Village in Thoubal District. During the campaign,a lecture session on the theme by three resource persons was conducted and about 400 tree saplings were also planted in and around the village. The campaign was participated by about 120 villagers,students,community leaders and women.

13. Awareness Programme for Women Labours

CDAC as part of its labour welfare programmes conducted various welfare programmes for marginal women and women labours of different villages of Thoubal CD block to improve their income, health condition and awareness on their rights as a labourer. It organises awareness generation programmes for w o m e n labours engaging in agricultural farming, quarry works, construction works, brick field works etc. which includes the topics on health, nutrition, anitation, provisions in legislations on minimum wages, working conditions/hour, compensation, welfare provisions etc., income generation activities etc.

C. NGO Networking & Training/Conference/Seminar Attended

CDAC has been the member of All Manipur NGOs Forum, Imphal and Thoubal District NGOs Development Forum, Thoubal. It is also a member of Confederation of NGOs of Rural India (CNRI), New Delhi, India Network for Combating Trafficking(INCT), New Delhi and State Level Anti-Trafficking Committee. The Secretary, members and staffs are regularly participating trainings, conference, seminars etc. on different areas conducted at national and regional level by NIPCCD, New Delhi, VVGNLI, NOIDA, NIRD, Guwahati, NISD, New Delhi, RRTC, Wangbal etc.

CDAC is also a member of Thoubal District Child Protection Society (DCPS) under ICPS of Ministry of Women & Child Development, Govt. of India.

D. Bankers

- 1. Manipur Rural Bank, Wangjing Branch
- 2. Indian Overseas Bank, Imphal.
- 3. State Bank of India, M.G. Avenue, Imphal.
- 4. United Bank of India, Thoubal Branch.

E. Chartered Accountants

S.L.Gangwal & Co.

Chartered Accountants,
Thangal Bazar,Imphal.

F. Official Visitors during the year

S.	Name of Visiting Official	Purpose
No.	Designation & Address	of Visit
1	M.Chaoba Singh, District Social Welfare Officer, Chandel	Inspection
2	Th.Joy Singh, Asst. Director, Department of MOBC & SC, Govt. of Manipur	Inspection
3	N.Manihar Singh, Supervisor (E.I), District Industries Centre(DIC), Thoubal	Inspection
4	Mrs. Surrender A.Shishak, Dy. Director (SW), Social Welfare Deptt., Govt. of Manipur	Inspection
5	Th.Joychandra Singh, Dy.Director (WP), Social Welfare Deptt., Govt. of Manipur	Inspection
6	Mrs.Th.Mangijaobi Devi,DPO & Chairperson,District Level	
	Anti-Trafficking Squad,ICDS Cell,Chandel	Inspection
7	L.lbobi Singh, Director, Social Welfare Deptt., Govt. of Manipur	Inspection
8	L.Dhaneshwor Singh, Rehabilitation Psychologist, Social Welfare Deptt.	Inspection
9	A.Kameshwar Singh, District Social Welfare Officer, Bishnupur	Inspection
10	Shri Doren Singh,Officer-in-Charge,Moreh Police Station	Inspection
11	Shri Sahib Singh, Zonal Director, Nehru Yuva Kendra, Zonal Office, Imphal	Inspection
12	Shri W.Ibohal Singh, District Youth Coordinator , Nehru Yuva Kendra, Chandel	Inspection
13	Mrs.Shangnaidar Tontang,Chairperson,CWC,Chandel	Inspection
14	Th.Nilakumar Singh,District Social Welfare Officer,Thoubal	Inspection
15	Mr.Mathew,Social Welfare Officer,Moreh	Inspection