



Annual Report 2017-2018



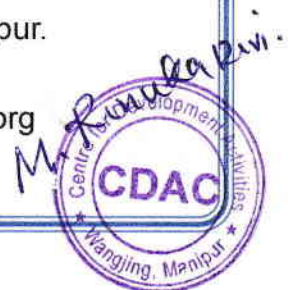
CDAC

Centre for Development Activities

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I. Introduction

Centre for Development Activities (CDAC Manipur) is a registered State level voluntary organisation working towards the welfare and development of weaker sections of the society. It was established by a group of young energetic enthusiasts, women and social workers of Wangjing in 1989 with the objectives of eradication of illiteracy in rural areas, particularly among women, improvement of rural health & sanitation, popularisation of science in rural areas, introduction of modern implements in agriculture, conservation of environment, promotion of peace & communal harmony etc. By January, 2015 it became state level organisation and has members from all the districts of the state belonging to various walk of life to enable us to serve the people of the state better. **CDAC Manipur** has also opened its first branch office at Moreh Town of Tengnoupal District in March, 2015 .

II. Legal Status

CDAC Manipur was established as a non-profit, non-political, non-religious and non-sectarian social welfare voluntary organisation on 28th September, 1989. It has been granted registration under the

- (i) Manipur Societies Registration Act, 1989 (Act No.1 of 1990)
- (ii) Foreign Contribution (Regulation) Act, 1976
- (iii) U/s 12 AA of Income Tax Act, 1961
- (iv) Juvenile Justice (Care and Protection of Children) Amendment Act, 2006
- (v) The Rights of Persons with Disabilities Act, 2016 and (vi) Immoral Traffic (Prevention) Act, 1956

III. Vision

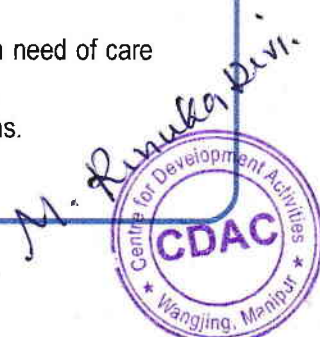
CDAC Manipur visualize a society where peace, justice and equality prevails and wherein all citizens irrespective of castes, creed, sex, culture, tradition, languages, religions live in peace & harmony. It also visualizes a society where the poor, the marginalised and the weaker sections have an equal opportunity of their involvement in the welfare and development process which is value based, sustainable, environment friendly and also have an opportunity to develop their fullest potential.

IV. Mission

Rendering welfare and development services to all community members who need such a service with their active participation to attain a well being way of life in the society and peaceful co-existence.

V. Objectives

- a) Promotion and preservation of cultural heritages of both tribal and non-tribals.
- b) Health and sanitation for rural, tribals, scheduled castes and slum dwellers.
- c) Socio-economic upliftment of poor & needy rural & tribal community and women in particular.
- d) Prevention, Rescue, Rehabilitation, Re-integration and Repatriation of women and children victims of trafficking for Commercial Sexual Exploitation.
- e) Welfare of labourers and their dependents.
- f) Conservation of environment, wild life and animal welfare activities.
- g) Youth and adolescents development, national integration, communal harmony, games & sports.
- h) Welfare and development of minorities, OBCs, SC/STs and weaker sections.
- i) Women and child development including those living in difficult circumstances and in need of care and protection.
- j) Welfare and rehabilitation of physically, mentally and audio-visually challenged persons.
- k) Senior Citizens' welfare.



VI. Gender Policy

CDAC Manipur has set its own gender policy for gender equity. One-third of managing committee members and staff strength of the organisation shall be female.

VII. Financial Status

CDAC Manipur is a developing and progressive organisation in terms of infra-structural facilities as well as its fund. Its fund are raises from well wishers, local donors, members etc. as donations, annual renewal/ membership fees/subscriptions, management contributions, local contributions from reference community and sales proceeds of finished items, poultry and piggery products and organisation of charity shows etc. It also receives grant-in-aid from Ministry of Social Justice & Empowerment, Ministry of Women & Child Development through Department of Social Welfare, Govt. of Manipur for different projects. Thus CDAC Manipur's income from all sources was Rs.85,71,604/- during the year 2017-2018 alone.

VIII. Governance & Management

The broad governance of the organisation is done by a *Managing Committee*, a cross section of talent, experienced and devoted social workers. The Committee consists of 7 members and which is elected for every 3 years. Following are the *Managing Committee* members under whom the governance of the organisation vested

| S.No. | Name | Occupation | Address | Edn. Qualifications | Designation |
|-------|--------------------------|--------------|----------|-----------------------|-----------------|
| 1 | Smt. M.Romi Devi | Teacher | Kakwa | BA | President |
| 2 | Shri L. Brajabi Singh | Cultivator | Wangjing | BA | Vice-President |
| 3 | Smt. M. Renuka Devi | Artiste | Wangjing | BA & Visharad (Music) | Secretary |
| 4 | Shri A. Lalitkumar Singh | Business | Moreh | BSc | Asst. Secretary |
| 5 | Smt. N. Sushila Devi | Enterprenuer | Wangjing | BA | Treasurer |
| 6 | M. Mangangsana Meitei | Artiste | Kakwa | BA | Member |
| 7 | Shri M. Romesh Singh | Enterprenuer | Uripok | BA | Member |

The overall management of CDAC Manipur is done by the following managerial team :

A. General Staffs :

| S.No. | Name | Designation | Edn. Qualifications |
|-------|----------------------|-----------------------------|---------------------|
| 1 | M.Sushil Kumar Singh | Chief Organiser | MSW, DLL & LW. |
| 2 | M.Budhamani Singh | Project Coordinator | MA |
| 3 | Dr. Lisham Henthoiba | Project Director (Research) | MA, PhD |
| 4 | Advocate Hemabati W | Legal Advisor | LLB, LLM |

B. Photography Training Centre Staffs :

| S.No. | Name | Designation | Edn. Qualifications |
|-------|--------------------|--------------------|---------------------------|
| 1 | M.Roben Singh | Instructor | BCA & Cert.in Photography |
| 2 | Ms. Kh.Amelia Devi | Artist | Dip.in Make-up/Beautician |
| 3 | Smt. M.Jamuna Devi | Clerk-cum-A/c(P/T) | B.Com |
| 4 | M.Zouramsem | Peon/Sweeper | Xth Passed |

C. Multi-Service Centre Staffs :

| S.No. | Name | Designation | Edn. Qualifications |
|-------|------------------------|---------------|---------------------|
| 1 | M.Budhamani Singh | Manager | MA |
| 2 | Smt. W.Babina Devi | Social Worker | BA |
| 3 | Miss Th.Pushpa Devi | Care Taker | BA |
| 4 | Smt.Th.Tombi Devi | Cook | VIIIth passed |
| 5 | Gangmei Paiphanliu | Sweeper | Matriculate |
| 6 | Dr. O.Jotinkumar Singh | P/T Doctor | MBBS |

D. Ujjawala Project Staffs :

| S.No. | Name | Designation | Edn. Qualifications |
|-------|-----------------------|------------------------|---------------------|
| 1 | Ms.I.Rashitombi Devi | Project Director | MSW |
| 2 | Ashem Ranjit Devi | Clinical Psychologist | MA (Psychology) |
| 3 | Smt. M.Jamuna Devi | Clerk-cum-Account | B.Com |
| 4 | Ms. Kh.Pumimashi Devi | Social Worker | BSc. |
| 5 | Ms.M.Seema Devi | Social Worker | MSW |
| 6 | Smt. Nengnelem Misao | Guard | VIIIth passed. |
| 7 | Ms.S.Ritu | Guard | 10+2 |
| 8 | Dr.R.K.Kumarjit Singh | Part-Time Psychiatrist | MD(Psychiatry) |
| 9 | Dr.O.Jotinkumar Singh | Part-Time Doctor | MD (Medicine) |

E. New Light
CMHR Staffs :

| S.No. | Name | Designation | Edn. Qualifications |
|-------|------------------------|----------------------------|---------------------|
| 1 | K.Kishorchand | Project Manager | MA (Psychology) |
| 2 | M.Jamuna Devi | Accountant | B.Com |
| 3 | Ng. Promila Devi | Instructor(Tailoring/Emb) | X with Certificate |
| 4 | Mr. Kh.Shitaljit Singh | Instructor (Carpentry) | X with Certificate |
| 5 | M.Ranjana Devi | House Keeper | 10+2/ANM |
| 6 | Dr. O.Jotin Kumar | General Physician | MBBS |
| 7 | Dr. Kh. Robindro Singh | Psychiatrist | MD (Psy) |
| 8 | E. Ranjita | Occupational Therapist | Master in OT |
| 9 | Th. Robindro Singh | Watchman | VIIIth Passed |
| 10 | W.Neera Devi | Social Worker | MSW |
| 11 | Th. Nganthoi Devi | Helper | VIIIth passed |

F. Epamlamdram Open Shelter for Girls Staffs :

| S.No. | Name | Designation | Qualifications |
|-------|------------------------|---|----------------|
| 1 | Ms.I.Rashitombi Devi | Project Coordinator cum Counsellor | MSW |
| 2 | Sh.Premjit Singh | Social Worker | MSW |
| 3 | Smt.L.Sandhyarani Devi | Care Givers cum Bridge Course Educators | MSc |
| 4 | Smt.L.Anita Devi | Care Givers cum Bridge Course Educators | GNM |
| 5 | Smt.Lhingboi Baite | Outreach Workers | BA |
| 6 | Ms. Ng.Promila Devi | Outreach Workers | XII |
| 7 | Ms.T.Soniya Devi | Outreach Workers | XII |
| 8 | Mrs. M.Tombi Devi | Helper-cum-Cook | VIII passed |

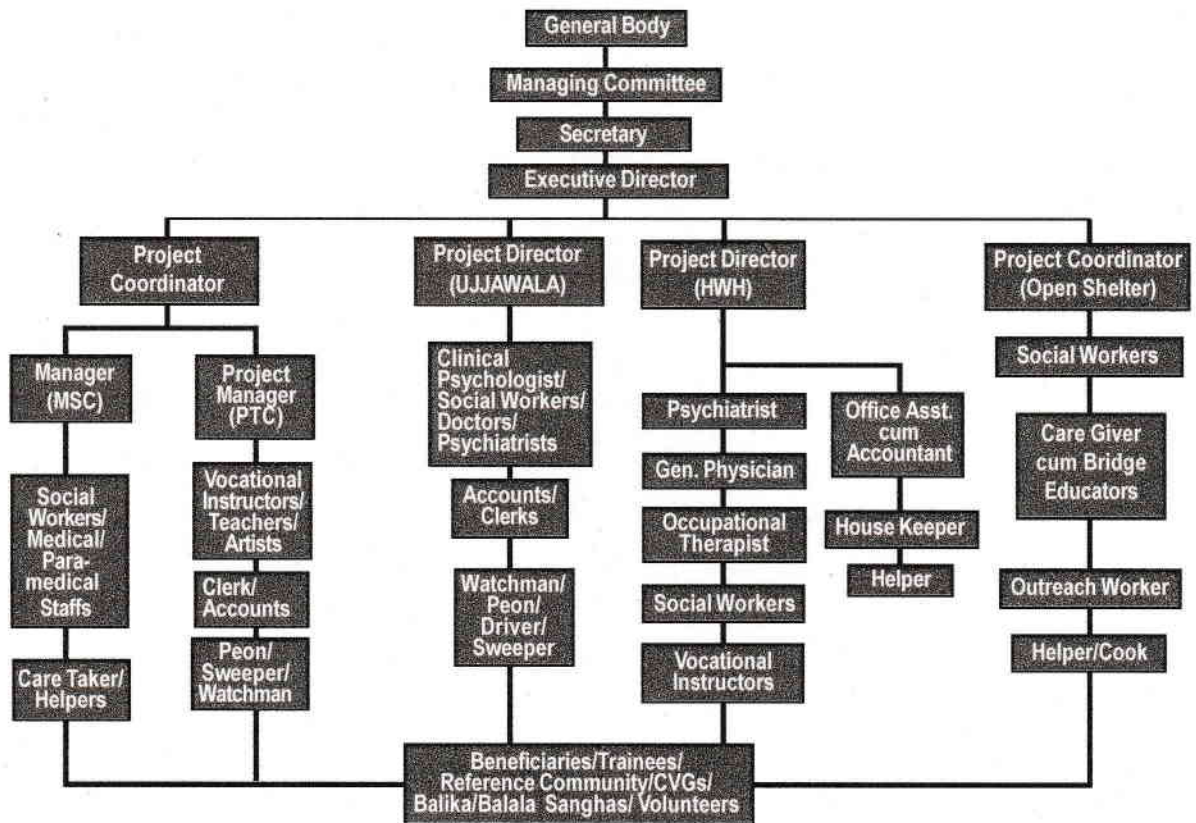
G. IRCA Staffs :

| S.No. | Name | Designation | Qualifications |
|-------|----------------|---|----------------|
| 1 | Sh.Premjit | Project Coordinator cum Voc. Counsellor | MSW |
| 2 | L.Sana Singh | Chowkidar | VIII |
| 3 | Th.Bijoy Singh | Ward Boy | VIII |
| 4 | Th.Open Singh | Yoga Therapist (P/T) | GNM |

H. SENIOR CITIZENS'
HOME Staffs :

| S.No. | Name | Designation | Qualifications |
|-------|----------------|--------------------------|----------------|
| 1 | Sh.Premjit | Superintendent | MSW |
| 2 | Th.Nabakumar | Helper/Sweeper/Chowkidar | VIII |
| 3 | L.Sarita Devi | Nurse | VIII |
| 4 | M.Munal Singh | Cook | GNM |
| 5 | Y.Premila Devi | Yoga Instructor (P/T) | BA |

IX. Organisational Structure



Activities undertaken during the year 2017-2018

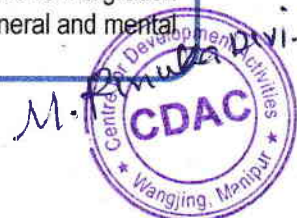
1. UJJAWALA Project

CDAC Manipur has been running Ujjawala project to combat trafficking in women and children, rescue & rehabilitation of survivors of trafficking, re-integration & repatriation of survivors of trafficking since July 2008 at Moreh (border town-neighbouring with Myanmar), Tengoupal District of Manipur. The project is being supported by the Ministry of Women & Child Development, Govt. of India, New Delhi under its scheme UJJAWALA - A Comprehensive Scheme for Prevention of Trafficking and Rescue, Rehabilitation and Re-integration of victims of Trafficking for Commercial Sexual Exploitation.



Mrs. Th. Phulobatal Devi, DPO (ICDS), Chandel with inmates

Epamlamdang Ujjawala Home has been running at Moreh under the scheme to provide shelter and rehabilitation to the survivors of human trafficking. The P & R Home provides shelter to 50 survivors of trafficking. Most of them are rescued by the organisation and some are referred by the Police, CVG, CWC, Childline or other civil society organisations for rehabilitation and further re-integration to families or repatriation to their country of origin or state. Social Workers and Clinical Psychologist of the Home help them in rehabilitation and re-integration to their family by counselling, group therapy and vocational trainings for economic rehabilitation. General and mental



3. Photography Training Centre

CDAC Manipur started the training in the year 2000 with the grant-in-aid from the Ministry of Social Justice & Empowerment, Govt. of India, New Delhi under the *Scheme of Financial Assistance to Voluntary Orgn. Working for the Welfare of OBCs* and continue to run. The main objective of the one year long training course is to impart skill training of photography to unemployed rural youths of OBC community so that they may be in a position to get a job or self-employed. The trainees have been imparting techniques of photography like indoor & outdoor photography, digital photography, dark-room techniques and application of computer in photography by the experienced Instructors. They are also provided training materials like films, foto papers, chemicals etc. and monthly stipend. Admission process for new batch is starts during March of every year by publishing advertisement in local dailies. The course started by 1st April and concluded in 31st March every year. The intake capacity of the centre is 30 trainees.



Youths receiving training at the Centre

4. New Light Centre for Mental Health & Rehabilitation (Half-Way Home for Psycho-Social Rehabilitation of Mentally Ill Persons)

CDAC Manipur has been engaging in mental health promotion in community since last 11 years by creating awareness among rural masses about the mental illness and it's treatment. As a continue service in the field,

CDAC Manipur has started **New Light Centre for Mental Health & Rehabilitation (Half-Way Home for Psycho-Social Rehabilitation of Mentally Ill Persons)** at Wangjing with own fund of the organisation. Initially the Centre provides counselling to the controlled & treated mentally ill persons by a counsellor and a visiting psychiatrist. Vocational training on paper bag making, agarbatimaking, detergents/soap making, computer and cane & bamboo craft also imparted to the beneficiaries as part of rehabilitation. The Department of Empowerment of Disabilities (Divyangjan) Ministry of Social Justice & Empowerment, Government of India has acknowledged



A team of DMHP, Thoubal visited New Light CMHR

the work done by the **CDAC Manipur** in promotion of mental health and provided grant-in-aid from February, 2015 under Deendayal Disabilities Rehabilitation Scheme. The is Centre is registered under section 49 of the Rights of Persons with Disabilities Act, 2016. The Centre has the service of Clinical Psychologist, Occupational Therapist, Psychiatrist, General Physician, nursing care and provided psycho-social rehabilitation to 11 males and 14 women/ girls who are treated & controlled mentally ill persons.

5. Epamlamdām Open Shelter for Girls

CDAC Manipur has started running Epamlamdām Open Shelter for Girls at Moreh, Tengnoupal District, Manipur with the financial support from the Ministry of Women & Child Development, Govt. of India, New Delhi through the Department of Social Welfare, Govt. of Manipur under the *Integrated Child Protection Scheme (ICPS)*. The objective of the shelter is to provide an opportunity for the increasing number of vulnerable children in urban areas to be protected from abuse and neglect on the street and provide them access to alternatives. **CDAC's Epamlamdām Open Shelter for Girls** cater to all children in need of care and protection particularly beggars, street and working children, rag pickers, small vendors, street performers, orphaned, deserted, trafficked and run-away children, children of migrant population and any other vulnerable group of children.



CWC & DCPU, Chandel officials visiting the Shelter

Some of the activities of the Shelter are ;

- i) Identify such children within the geographical area/location of the Open Shelters.
- ii) Use innovative child friendly approaches and outreach activities to make contact with them.
- iii) Established 3 Contact Points at Pallel, Tengnoupal and Machi Village
- iv) Use techniques like music, drama, storytelling, outings and other child friendly methodologies to attract and sustain the interest of the children.
- v) Once children start participating, it introduce age-appropriate education, access to vocational training, recreation, bridge education, linkages to the National Open School Programme (NOSP), health care, counselling, etc.
- vi) In order to provide useful vocational training to children, every Open Shelter should tie up with NGOs and ITIs to either provide vocational training facilities by sending the children to such NGOs or ITIs or provide such facilities within the Open Shelter.
- vii) Provide accessibility to girl of all age groups up to 18 years of age



Girls playing at the Shelter

7. Vocational Training-cum-Production Centre

i) Handloom Unit

CDAC Manipur started the programme with the aims of socio-economic upliftment of rural poor women through handloom production thereby increasing the handloom products. 50 rural poor women/marginal labours are given basic and advanced skill training on handloom weaving (fly shuttle looms) and designing for three months by the trainers at the Centre. They are also trained on marketing techniques and financial management. The trained women are provided raw materials and produced variety of handloom products ranging from phanek, inaphee, bedsheets, chingphee, towel etc. at the Centre. Raw materials are also provided to those trained women who wish to work from their home. All the finished products are collected at the centre and marketed.

ii) Embroidery & Tailoring Unit

CDAC Manipur has been conducting 12 months Embroidery, Tailoring & Cutting training for Other Backward Classes (OBCs) women, girls and youths since last many years. The main objective of the programme is to impart skill development training to girls, women and youths belonging to other backward classes (OBCs) so that they can take up the trade for self-employment and for employment after the training for their livelihood. During the year the programme benefitted 50 girls, women and youths from Moreh areas of Chandel District. They were imparted skill training on embroidery, tailoring and cutting trades by the trained and experienced trainers of the Centre. **CDAC Manipur** have been conducting the training since last many years with a view to impart skill upgradation training to rural poor Other Backward Classes (OBCs) women/girls & youths so as to enable them to self-employed thereby increasing their earning capacity. At the Centre, trainees were allowed to work together to earn a regular income by producing variety of embroidered and readymade items once their training is completed

8. Integrated Rehabilitation Centre for Addicts

CDAC Manipur has set up an Integrated Rehabilitation Centre for Addicts (IRCA) at Moreh, Tengnoupal District to rehabilitate alcoholics and other substance abused youths in view of the increasing numbers of drug addiction among youths of the area. The Centre provides rehabilitation service to 15 youths who are addicted to alcohols, SP Tables, N-10 tablets and heroine No.4 by way of detoxification programme under the supervision of Doctors, regular counselling by trained Counsellor and Yoga, meditation and other physical exercise under the guidance of trained instructors.

9. Computer Training

CDAC Manipur has also been conducting various short term and long term courses of Computer for various level of trainees. The main objective of the training is to impart skill training of computer to educated unemployed rural youths so that they may be in a position to get a job or self-employed. The aim of skill development, is not merely to prepare them for jobs, but also to improve the performance of employed youths by enhancing the quality of work in which they are engaged. The syllabus of the courses are prepared to meet the need of the employers by the



Trainees receiving Computer training at the Centre

experienced Instructors. The Institute runs 3 months basic course, 6 months certificates course and 1 years Diploma in Computer Applications. The Institute has so far trained about 550 youths under the scheme since its inception in 2000. Counselling on jobs and self-employment to the passed-out trainees are also given and many of them have got jobs in photo studios, colour photo printing labs, film industry and many of them are self-employed.

10. Livestock Farming for Income Generation of Rural & Tribal Women

CDAC Manipur has been engaging in Poultry/ Duckery and Piggery farming since the year 1998 with the objective of encouraging self-employment among rural and tribal women through livestock farming thereby increasing of meat products in the market and improving income of poor rural and tribal women. During this year the organisation identified 150 poor women from Wangjing of Thoubal District, Tengnoupal and Moreh villages from Tengnoupal District for the programme. The identified women were given training on poultry and piggery farming by experts from District Veterinary office and successful farmers at Wangjing, Tengnoupal and Moreh Villages. Chicks, Duckling and Piglets were distributed to identified and trained women beneficiaries in phase manner. The Organisation supplied 5 (five) piglets and 100 chicks/ Duckling each to women beneficiaries and also supported

